



**Please Note:**

There are three parts to this application. All three parts must be completed and submitted with the application:

- 2-page Overview of Funding Request
- OSC Grant Application Cover Sheet
- Attachments to Grant Application

Oregon Skating Council (OSC) is a tax-exempt organization pursuant to Section 501(c)(3) of the Internal Revenue Code of 1986, as amended. This "private foundation" as defined in IRS Section 503, shall distribute its income and, if necessary, amounts from principal at such time and in such manner as not to subject the corporation to taxes on failure to distribute income imposed by IRS Section 4942.

OSC desires to support and encourage clubs by providing **Grants** to member clubs. There are two types of grants: **General Grants** are in amounts up to \$1,500. **Seed Grants** (e.g. competitions) with the condition that 30% of any net profits (minus \$1,500) of the project be returned to OSC.

Select the type of grant being requested in the application form under "Type of Request".

The following examples are for Seed Grants.

**Example #1:**

Total Profit:	\$1,500
Minus Seed Grant Amount	\$1,500
Net Profit after Grant	\$0
Amount to OSC (30% of Net Profit)	\$0

**Example #2:**

Total Profit:	\$3,000
Minus Seed Grant Amount	\$1,500
Net Profit after Grant	\$1,500
Amount to OSC (30% of Net Profit)	\$450

**Instructions:**

1. The Oregon Skating Council’s mission is to promote the sport of figure skating on ice in Oregon. OSC also serves those areas of Washington, California, and Nevada that are regionally connected to ice sports activities in Oregon. Grants are not designed for annual budgeted club operating expenses or individual skater funding. Grants should support projects open to members of any OSC club.
2. At the conclusion of a Seed Grant project, a follow-up report complete with financial information must be presented to OSC for Seed Grants. The club agrees to return an amount equal to 30% of the "Net Profit After Grant" to OSC. This report must be received by the OSC within 60 days of completion of the project.
3. Applications that are missing required information will not be accepted.
4. No Grants will be given retroactively.
5. Approved Grants will generally be paid after OSC receives a final project report. A possible exception to this requirement is for Seed Grants which must be pre-approved by the OSC Board of Directors.
6. Typed applications are preferred.

**Helpful Information:**

Proposals for funds may cover many different areas of Figure Skating. In the past OSC has funded various programs such as: support for startup Dance and Synchro programs, grants for regional and sectional competitions in Oregon, and reimbursements for judges training and travel. When making a grant application, you may consider some of the following activities:

- Skater Development Seminars both on and off ice
- US Figure Skating programs such as S.T.A.R.S.
- Dance Seminars
- Theater on Ice startup
- Synchro team startup
- Shows, performances and special events
- Judges Schools

This list is by no means exhaustive. There are numerous programs and activities that can help fulfill the mission of the OSC. If you are unsure if the project will meet the criteria, please ask an OSC Board Member.

## OSC Grant Application Cover Sheet

This Grant Application is submitted to:	<b>Oregon Skating Council</b> <b>8630 SW Scholls Ferry Rd, #118</b> <b>Beaverton, OR 97008</b>			
Application Date:				
Applicants Legal Name: (as shown on IRS Letter of Determination)				
Federal EIN #:	(e.g. applying team or club's number)			
Address:				
City:		State:		Zip code : :
Telephone #:		Fax #:		
Primary Applicant:		Phone #:		
		Email Address:		
Secondary Applicant:		Phone #:		
		Email Address:		
Main Contact(s) for this Proposal:		Phone #:		
		Email Address:		

Applicant's tax exempt status/ IRS  designation (e.g. 501(c)(3), 501(c)(9), etc.)	
---	--

Type of request (check one):	
<input type="checkbox"/> Grant (up to \$1,500)	<input type="checkbox"/> Other (explain):
<input type="checkbox"/> Seed Money (more than \$1,500, 30% of net proceeds paid to OSC)	
<input type="checkbox"/> Other	

This request is for a (check one):	
<input type="checkbox"/> New Project	<input type="checkbox"/> Other (explain):
<input type="checkbox"/> Existing Project	
<input type="checkbox"/> Expansion of an existing Project	

Program/Project Name:	
Proposal Summary - In 300 words or less describe the project you want funded:	

Funding Period Requested: <small>(be specific)</small>	/ / through / /	Amount Requested:	\$
Total Project Budget:	\$		
Organization Fiscal Year:	/ / through / /		
Geographic Area(s) Served:			

**Agreement**

*I (We) certify to the best of my knowledge, that all information included in this proposal is correct. The tax-exempt status of this organization is still in effect. If a grant is awarded to this organization, then the proceeds of that grant will not be distributed or used to benefit any organization or individual supporting or engaged in unlawful activities or activities counter to the by-laws of the Oregon Skating Council. I(We) attest that this proposal is intended to foster, support, develop and promote amateur figure skating in Oregon.*

*In compliance with the USA Patriot Act and other counterterrorism laws, I(We) certify that all funds received from this funder will be used in compliance with all applicable anti-terrorist financing and asset control laws, statutes, and executive orders.*

\_\_\_\_\_  
Signature, Primary Grant Applicant      USFSA Member #      Date

\_\_\_\_\_  
Signature, Secondary Grant Applicant      USFSA Member #      Date

**Submit the signed application to:**

**Oregon Skating Council      or      OSC President**  
**8630 SW Scholls Ferry Road #118      [president@oregonskating.org](mailto:president@oregonskating.org)**  
**Beaverton, OR 97008**

## Required Attachments to OSC Grant Application

**In a maximum of two pages, please include:**

1. Purpose of this funding request. Specifically describe:
  - a. The target population and number of individuals that will benefit from this proposal.
  - b. What you hope to accomplish (purpose, benefits, goals, and outcomes), and
  - c. Specific activities planned in accomplishing the above (may include such things as off-ice activities, training, and timelines).
2. Names and brief description of the roles and responsibilities of leaders, volunteers and/or partners on this project.

**Required attachments at time of grant submission:**

1. Project budget.
2. If appropriate, minutes of the meeting indicating that a club board approved the request.
3. Announcements or Brochures, if available.

### Post-Project Final Report

**Required documents within 60 days after project completion:**

1. Summary of project outcome, including number of individuals who benefitted from the project.
2. If a Seed Grant, a financial report showing the profit/loss of the project. If the project was profitable, calculate the amount owed to OSC. If the Seed Grant had not previously been paid to the club, the OSC Treasurer will offset the grant amount against the amount owed to OSC and OSC will pay the net amount to the club. Contact OSC Treasurer for questions.