



Oregon Open Figure Skating Championships

March 9 – 10, 2024
Oregon Skating Council
Sherwood Ice Arena
20407 SW Borchers Dr
Sherwood, OR 97140

DEADLINE: FEBRUARY 9TH, 2024

Sanctioned by US Figure Skating
USFS Sanction #:
Chief Referee: Kim Buchanan
Chief Accountant: Dottie Medalia



I. COMPETITION OVERVIEW

The Oregon Open Figure Skating Championships will be conducted in accordance with the rules and regulations of U.S. Figure Skating, as set forth in the [current rulebook](#), and/or current Compete USA handbook as well as any pertinent updates that have been posted on the U.S. Figure Skating [website](#).

This competition is open to all eligible, restricted, reinstated or readmitted persons as defined by the Eligibility Rules.

Skaters must be a currently registered member of a U.S. Figure Skating member club, and/ or Learn to Skate USA® member, a collegiate club or who is an individual member in accordance with the current rulebook. For non-U.S. citizens, please refer to the [rulebook](#) for more information.

SERIES INFORMATION:

NATIONAL EXCEL SERIES:

This competition has been approved as a 2024 National Excel Series event by U.S. Figure Skating. Athletes are required to read the Excel Series handbook [found here](#) and register for the series through EMS. (separate from competition registration). Beginning December 1, athletes can complete their registration via the Series Application on EMS. The Series Application is the key requirement for registration. All interested athletes MUST complete this step prior to the start of their first approved EXCEL SERIES competition (first day of competition).

PNW BASIC SKILLS CHAMPIONSHIP

The Oregon Open Figure Skating Championships is one of the approved [Pacific Northwest Basic Skills Series](#) competitions to earn points towards an invitation to the championships, September 19 – 22, 2024, in Snoqualmie, WA.

Skaters must sign up for the [PNW Basic Skills Series](#) before they compete at their first competition within the Approved Series Competitions in order to accumulate points from that competition. Signing up a skater for the Series is free and is a one-time step.

If you are not signed up, you need to go to the [OSC](#) or PNIC website before you compete. Skaters must compete in a minimum of three approved competitions before August 31, 2024 to qualify for invitation to PNW Basic Championship to be held in conjunction with PNIC Championships, September 19 – 22, 2024, in Snoqualmie, WA

Once you have registered for the [PNW Basic Skill Series](#), your points will be automatically submitted from the approved participating competitions.

II. ELIGIBILITY

Singles: Excel and Well-Balanced Events

- Skaters must meet at least the minimum singles test requirements for the event's level. A skater's singles test level may be higher than the minimum requirement.
 - o Skate Up skaters may skate up one level higher than their minimum test requirement allows.
- Skaters may not register for an event level lower than allowed by their competitive floor. An athlete's competitive floor is set by one of the following scenarios:

- o If an athlete has a paid EMS series application for the NQS series, the event level registered for in the most recent NQS will become the lowest level they may compete at in any U.S. Figure Skating sanctioned event.
 - o If an athlete has a paid EMS series application for the Excel Series, the event level registered for in the most recent Excel series will become the lowest level they may compete in any Excel event. For Well-Balanced and Specialty events the skater will be permitted to register at one level lower than the “floor” set by their excel series entry.
 - o If an athlete has never had a paid EMS series application in the NQS or Excel series, the athlete may select their level based on their goals and technical skills as long as the minimum test requirements are met.
- Skaters are not permitted to enter an Excel free skate and a Well-Balanced free skate event at the same competition (example: Juvenile Girls Free Skate and Juvenile Girls Excel Free Skate). However, they are permitted to enter an Excel and a Well-Balanced event of different types such as a short program (if stand-alone event option), specialty or showcase events (example: Intermediate Women Short Program and Intermediate Women Excel Free Skate).
 - For more details about establishing event levels, refer to the information sheet [HERE](#) or email events@usfigureskating.org.

EVENTS OFFERED:

[Program requirements for the events listed below can be found here: usfigureskating.org – Skate – Compete – Program Requirements](#)

SINGLES	JUDGING	1st Event Price	2nd Event Price
Well Balance (No Test – Juvenile) Free Skate	<i>IJS</i>	<i>\$165</i>	<i>\$75</i>
Excel Free Skate (Preliminary Plus – Senior)	<i>IJS</i>	<i>\$165</i>	<i>\$75</i>
SHOWCASE	JUDGING	1st Event Price	2nd Event Price
Emotional Performance (No Test – Senior, Adult)	<i>CJS</i>	<i>\$165</i>	<i>\$75</i>
Choreographic Artistry (No Test - Senior, Adult)	<i>CJS</i>	<i>\$165</i>	<i>\$75</i>
Lyrical Pop (No Test - Senior, Adult)	<i>CJS</i>	<i>\$165</i>	<i>\$75</i>
Character Performance (No Test - Senior, Adult)	<i>CJS</i>	<i>\$165</i>	<i>\$75</i>
Comedic Impressions (No Test - Senior, Adult)	<i>CJS</i>	<i>\$165</i>	<i>\$75</i>
COMPETE USA EVENTS	JUDGING	1st Event Price	2nd Event Price
Snowplow Sam-Basic 6 Program w/ Music	<i>6.0</i>	<i>\$85</i>	<i>\$55</i>
Aspire 1-4 Program w/ Music	<i>6.0</i>	<i>\$95</i>	<i>\$75</i>
Excel Free Skate (Pre-Preliminary - Preliminary)	<i>6.0</i>	<i>\$115</i>	<i>\$75</i>
Adult 1-6 Program w/ Music	<i>6.0</i>	<i>\$85</i>	<i>\$75</i>
Adult Free Skate (Beg. – Bronze)	<i>6.0</i>	<i>\$115</i>	<i>\$75</i>
Emotional Performance (Snowplow Sam – Aspire 4)	<i>6.0</i>	<i>\$85</i>	<i>\$55</i>
Lyrical Pop (Snowplow Sam – Aspire 4)	<i>6.0</i>	<i>\$85</i>	<i>\$75</i>
Character Performance (Snowplow Sam – Aspire 4)	<i>6.0</i>	<i>\$85</i>	<i>\$75</i>
Comedic Impressions (Snowplow Sam – Aspire 4)	<i>6.0</i>	<i>\$85</i>	<i>\$75</i>

OUR COMMUNITY:

U.S. Figure Skating is dedicated to fostering a culture of belonging and community that is welcoming for all individuals. We are committed to championing diversity, equity and inclusion and understand its value in combating discrimination and challenging inequalities necessary to develop champions both on and off the ice. We are actively working toward developing equitable practices and policies that foster safety and empower all individuals to authentically pursue their unique path in all areas of our sport. We stand firmly on the belief that our members are the most important asset to our organization and that our differences are meaningful and strengthen our sport. We believe that skating is for everyone.

NON-DISCRIMINATION:

U.S. Figure Skating commits in policy, principle and practice to sustain a non-discriminatory approach on and off the ice for all members. We strive to provide equal opportunity for all despite their varied backgrounds, experiences and identities, and want all members to feel valued and respected at every level of organization. U.S. Figure Skating's SkateSafe® Program receives, investigates and addresses allegations of discrimination or harassment throughout its membership and the organization. Please refer to the [SkateSafe® Program Handbook](#) for further definition of harassment, discrimination and abuse.

By attending this event, all participants are willingly committing to upholding U.S. Figure Skating's Code of Ethics (*GR 1.01*) and Code of Conduct (*GR 1.02*), as detailed within the [U.S. Figure Skating Rulebook](#).

To report a concern of discrimination or harassment to U.S. Figure Skating, please visit www.USFigureSkating.org/SkateSafe or email SkateSafe@USFigureSkating.org.

SKATESAFE COMPLIANCE:

COACHES

To be an eligible coach at a non-qualifying competition, coaches must meet the applicable compliance requirements and be verified by U.S. Figure Skating. Coach compliance falls into two categories, Coach Compliance (includes choreographers) and Learn to Skate USA® Instructor Compliance. Details regarding compliance requirements can be found [HERE](#). All compliance requirements must be met at the time of check-in to access the competition, no exceptions.

Coaches of foreign athletes: If you are a coach of a foreign athlete only, you are not subject to U.S. Figure Skating coach compliance and will only be asked to provide a letter of good standing for the federation your athlete represents.

With EMS, coaches must be included within a skater/team's registration or updated through their EMS Skater Portal via "[My Coaches](#)" or "Team Personnel." All coaches declared at the time of registration will be included on the registration confirmation email. Note: There is no registration approval process within EMS as the data (membership and test level) is tied to the U.S. Figure Skating database. Non-compliant coaches will receive automated email reminders through the start of the competition.

EMS Coach Resources (not SYS or TOI):

- [My Competitions](#)
- [My Skaters](#)
- [Coach Schedule](#)

III. REGISTRATION INFORMATION

ONLINE REGISTRATION VIA EMS (does not include SYS and TOI team registration):

Online registrations will be accepted via [EMS](#). Payment must be made at the time of registration by credit card only. Each transaction includes a 3% transaction fee.

Registration Deadline: 02/09/2024 at 11:59 PM ET

Late Registration Deadline: 02/12/2024 at 11:59 PM ET + \$50 Late Fee

*The host club reserves the right to close registration at any time if event capacity is met

1. Go to www.usfsaonline.org
2. Enter your U.S. Figure Skating or if Compete USA events are offered, your Learn to Skate USA® member number and password
 - a. If you need assistance with your member number and password, contact Member Services at memberservices@usfigureskating.org.
3. Click EMS then "Competition Registration"
4. Choose "Oregon Open Figure Skating Championships" from the list of non-qualifying competitions.
 - a. If you need assistance completing your registration, contact productsupport@usfigureskating.org.

FOREIGN SKATERS:

Non-U.S. skaters intending to register for this competition must set up a non-member account prior to registering for the competition ([click here for HOW TO](#)). This can be done by choosing the "Non-Member? Create Account" option on the [Members Only](#) login page.

TEST SESSION:

A test session will be held in conjunction with the competition.

If you are interested in participating in the test session please register through Entryeeze and select the March 9th test session here: <https://comp.entryeeze.com/Membership/NonMember.aspx?id=125>

TEST CREDIT:

Skaters that would like to use their competition results for test credit must email the competition at xxxxxx by 9:00 AM Friday 2/8/2024. Test credit packets will be available for pick up no later than the end of competition. If not picked up, the packet will be emailed to the email address listed in EMS, no later than one week after the conclusion of the competition.

Test credit packets are free. If you would like Carousel Sherwood FSC to process your test credit through USFS, there will be a \$40.00 processing fee, to be paid at the registration desk.

MUSIC SUBMISSION/UPLOAD:

DEADLINE: 2/15/2024 at 11:59 PM ET. \$50 late fee if submitted after the deadline.

EMS MUSIC UPLOAD: Competitors participating in events with music are required to upload their music to EMS no later than **2/15/2024 ET**. After this date, skaters will be locked out of this feature and subject to a **\$50 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

EMS SKATER MUSIC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

Competitors must also have available a backup copy of their competition music on a cell phone and it must be immediately available rinkside whenever the skater competes. If the phone does not have the standard round headset

connector, an appropriate adapter, such as an Apple Lightning connector or Samsung USB-C adapter is required to be attached. The phone should be presented to the music person with the file ready to play, phone in airplane mode and volume turned to maximum.

PLANNED PROGRAM CONTENT (PPC) SUBMISSION/UPLOAD – FOR IJS EVENTS ONLY:

DEADLINE: 2/15/2024 at 11:59 PM ET. \$50 late fee if submitted after the deadline.

EMS PLANNED PROGRAM CONTENT (PPC) – Competitors participating in IJS events are required to submit PPC in EMS no later than **2/15/2024 ET**. After this date, skaters will be locked out of this feature in EMS and subject to a **\$50 late fee**. The late fee will automatically be added to each skater's cart who doesn't meet this requirement by the deadline. Late fees will not be removed under any circumstances and must be paid prior to receiving the skater credential onsite.

EMS PPC UPLOAD HOW TO: [CLICK HERE](#)

If you need assistance, email productsupport@usfigureskating.org

REFUND POLICY

Entry fees will not be refunded after the entry deadline unless no competition exists or the event is canceled. There will be no refunds for medical withdrawals.

LIABILITY:

U.S. Figure Skating, Learn to Skate USA®, Oregon Skating Council, Carousel Sherwood FSC and Sherwood Ice Arena accept no responsibility for injury or damage sustained by any participant in this competition. This is in accordance with Rule 1600 of the official U.S. Figure Skating Rulebook.

IV. COMPETITION DETAILS

FACILITIES:

Sherwood Ice Arena
20407 SW Borchers Drive
Sherwood, Oregon
503-625-5757

Sherwood Ice Arena is an indoor ice surface 85' x 200', with slightly rounded corners. The rink is unheated, with seating along one side of the rink. Warm clothing is advised.

LOCKER ROOMS AND CHANGING AREAS:

There will be no locker rooms available and restrooms are not to be used as changing rooms. All skaters should already be dressed when they arrive. There will be seating in the lobby for skaters to put on their skates.

U.S. Figure Skating Travel Policy:

All travel must strictly adhere to Two-Deep Leadership requirements. An Adult Participant cannot transport a Minor Athlete one-on-one and Two-Deep Leadership requirements must be adhered to at all times during In-Program travel, by transporting at least two minors or a second Adult Participant. An Adult Participant

cannot share a hotel room or other sleeping arrangement with a Minor Athlete(s). Full details of the SkateSafe® Travel Policy and any exceptions can be found starting on page 12 of the [SkateSafe® Handbook](#).

OFFICIAL WEBSITE & UPDATES:

All competition information will be included in the EMS Skater/Coach portal. Additionally, an official bulletin board will be maintained in the lobby of the arena. It is the responsibility of each competitor, parent and coach to check the bulletin board frequently for any schedule changes and/or additional information. Skaters are requested to arrive 45 minutes prior to the scheduled time of their event. A tentative schedule of events will be posted prior to the competition.

All starting orders and results will be posted online. Further information will be provided prior to the start of the competition.

SCHEDULE

Competitors may be scheduled on any day or time during the announced dates of the competition. The competition and practice ice schedule will be available after the close of entries. All participants will be notified via email once available.

PRACTICE ICE:

All Practice Ice will be purchased through EMS. Practice Ice sales will begin no later than 2/26/2024.

UPI sessions will be offered for all events. Skater music will not be played. UPI will be 20 minutes in length for all events, **cost is \$25 per session and is non-refundable.**

All events will be allotted a minimum of one (1) 20 minute UPI Session per event. More Sessions may be allotted contingent on the number of entries.

Practice ice will be selected by the competitor. After the competition schedule is published, skaters will receive an email from the LOC through EMS letting you know when practice ice sales will begin. Practice ice is not refundable. If you have issues with practice ice the day the competition starts or at the competition, please do not call or email. Please see the registration desk. The LOC will do our best to limit practice ice sessions based on the following guidelines, however, may adjust these limits given scheduling constraints as determined by the Chief Referee.

We reserve the right to cancel (with refund) or change practice ice sessions.

- Singles Sessions: no more than 16 athletes
- Open Sessions: no more than 16 athletes

For any questions regarding Practice Ice, contact Malia Geary at president@oregonskating.org .

ALL PRACTICE ICE WILL BE PURCHASED ONLINE. THERE WILL BE NO AT THE DOOR PURCHASES.

ONSITE CHECK-IN:

Check-in will open on Saturday, March 9th one hour before the first practice ice session in the arena lobby.

AWARDS:

All starting orders and results will be posted to a designated website. The link will be provided prior to the competition starting.

Individual events are separate and considered final rounds. Awards will be presented immediately after the official posting of each event for individual events. Medals will be awarded for 1st through 4th place. **For Compete USA events ONLY** – Snowplow Sam, Basic 1 – 6, Aspire 1 - 4, medals will be awarded to all skaters. CompeteUSA events will have no more than six skaters per group, and all will receive awards.

All medals will be distributed at the registration desk (lobby). A photo booth will be provided for those who want to take personal awards photos. There will be no awards ceremonies.

VOLUNTEER INFO:

Volunteer sign up will be done through Sign Up Genius and a link to the sign up will be sent directly to all competitors after the schedule has been released.

VOLUNTEER COMPLIANCE:

Reminder: Compliant positions at all U.S. Figure Skating events include key LOC members, locker room monitors and ALL medical event personnel. [Click here for volunteer compliance information.](#)

PHOTO/VIDEO:

There will be no Action Photographer at this event. A video of your performance(s) is included as part of your registration fee. We are planning to live stream the competition. Skaters will be provided with the link prior to competition starting.

Note, per U.S. Figure Skating policy, photographing and/or recording of anyone other than your own skater is strictly prohibited.

ADDITIONAL INFORMATION:

Official Hotel:

[Hampton Inn Sherwood Portland](#)

22000 SW Meinecke Pkwy,
Sherwood, OR 97140

Airport:

[Portland International Airport](#)

7000 NE Airport Way
Portland OR

Official Logo Wear:

Provided by Horizing Up Printing

Sales will be available onsite and for pre-purchase, information will be sent directly to competitors through the EMS portal.

TENTATIVE SCHEDULE

Saturday 3/9/2024:

Test Session

Excel Events

Well Balanced Events

CJS Showcase
Sunday 3/10/2024
CompeteUSA Events
Showcase

CONTACT INFORMATION:

Competition website: <https://www.oregonskating.org/2024-oregon-open-championships>

For all questions, please contact only the competition chair:

Malia Geary
president@carouselsherwoodfsc.org